

Apex will comply with the requirements of the Health and Safety at Work Act 2015. In doing so, we will reduce workplace hazards, protect lives, and promote employee health. Apex attaches great importance to the health, welfare, and safety of its employees, contractors, visitors and others who may be affected by our activities. Apex management and staff will work together to achieve a working environment that is both safe and healthy. It is the intention of Apex, through the definition of responsibilities and description of working practices, to fulfil the following aims:

- To prevent incidents and promote a working environment that optimises the health and safety of all within its care; this includes physical as well as mental wellbeing.
- To ensure appropriate first aid and emergency facilities and treatment are available should incidents occur.
- To take every reasonable measure to ensure that information acquired from health and safety monitoring is used to improve working practices and the working environment.
- To regularly assess and evaluate all health and safety risks on and off site so that appropriate steps can be taken to eliminate or minimise them.
- To manage all hazards and associated risks so far as is reasonably practicable.
- To ensure all incidents, near misses, hazards and other items are reported and investigated in a timely fashion, in order to establish root causes and address these to prevent recurrence.
- To integrate Health & Safety into our business as usual practices and to engage with our workers regarding Health & Safety matters.
- To seek assurance that our contractors' systems and activities meet or exceed our own standards and to consult, cooperate and coordinate with all PCBUs involved in our activities.
- To ensure all legislative requirements are complied with at all times.
- To set and monitor Health & Safety objectives and to commit to continually improve in this space.

Apex will provide and maintain:

- Appropriate plant, equipment, and safe systems of work.
- Arrangements for the safe use, handling, storage, transport and disposal of articles and substances.
- Appropriate information, instruction, training, and supervision to support employees in avoiding hazards and contributing to their own safety and health at work.
- A safe place of work with safe access and egress as well as appropriate emergency procedures where required.
- A safe and healthy working environment with respect to staff, contractors, and visitors.
- Safety training together with the necessary safety equipment and protective clothing.
- Governance processes to ensure oversight of Health & Safety is implemented and maintained.
- Resources to ensure the management, implementation and review of all Health & Safety practices, processes, PPE and information.

Employees, visitors and contractors working for Apex must ensure that no action or inaction on their behalf puts themselves or others at risk.

A copy of this statement will be displayed for all employees, contractors and visitors to see. This Policy is reviewed, added to and/or modified from time to time and may be supplemented as appropriate by further arrangements relating to the work of particular disciplines, departments and groups of workers.



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**General Manager**

1 September 2022

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**Date**